



September 2021 Meeting Minutes

Date: September 14th 2021 7:00PM

Attendance:

Wendy Muchi, Juliana Kuszewski, Brianne Miers, Lauren Tripp, Travis Hinson, Linda Pace, Sheila Hibbard, Christine Neslusan, Michele Phillips, Fidan Kurtulus, Deanna Elston, Jacki Chechile, Abigail Miller, Jen Creelman, Christina LaFortune, Darci Andrade, Erin Curboy, Paul Guerin, Jacquelyn Jovan, Sandra Peck, Christina Leacock, Ella R, Daniel Corthell, Eileen DeMings, Jessica Fahl, Jenn Reed, Kristen Sabelis, Melissa David

Minutes:

- Minutes were sent via email.
 - o *Motion made to approve last meetings minutes. Seconded. All in favor and approved.*

Principals Update

- Kathy could not attend, Paul Guerin attended in her place
- Mr. Guerin shared that it's been a great start to the year
- There were no questions from attendees
- Parent teacher conferences will be virtual this year

Treasurer Report:

- Juliana Kuszewski shared the treasurer report
- 6 teacher reimbursements so far this year totaling \$600
- Had to pay out some rollover requests from last year: black lights, 6 grade field day, 3rd grade Barnes and Noble books
- We will be keeping roughly the same budget as last year with the addition of:
 - o Shirts for pre-k
 - o Community fund (for our community members experiencing hardship, tragedy/loss, etc)

Fundraising & Volunteer Opportunities:

- Anticipating another low key year due to Covid restrictions
- Square One Art- will happen in the fall this year
 - o Ms. Vinton has everything she needs and has started projects with students already

- Jen and Jacki are running this fundraiser
- **Scholastic Book Fair**
 - One in the fall, one in spring
 - We could consider an outdoor fair this year
 - Tents are coming end of September which may make an outdoor fair more feasible
 - Virtual fair last year was not super successful
 - Michele currently runs the book fairs, she would like to train someone to take over. Christina LaFortune is interested in helping and learning
 - We will need more volunteers when in person fairs resume
 - We currently have \$500 scholastic dollars, which does not cover what we typically distribute to the school community
 - Board discussed setting aside \$3,000 from the general budget to cover our usual distributions (New Teachers, Reading Room, Meunier, Orientation Books, Library, Pelley's Picks, Teacher Wish List Raffles)
 - *Motion made to approve \$3,000 from the general budge to cover the scholastic dollar shortage. Seconded. All in favor and approved.*
- **Jog A Thon**
 - Last year raised \$40,000
 - We will be forming a committee to help Kristen Sabelis
- **Amazon Smile**
 - Averages around \$200 a year
- **Burgess Wear**
 - Have decided to keep the shop open all year
 - Can be found via PTO website: <https://burgesspto.org>
 - Direct Link: <http://burgesspto.ussportsandapparel.com>
 - We will do a push for orders with free shipping and a deadline
 - Raincoat has been added as an option, there are masks available
- **Burgess 5K**
 - Fundraiser for the current 5th grade class
 - September 26th 2021
 - Kids fun run @ 9:00AM, 5K kicks off @ 9:30AM
 - Could use more volunteers, from 8:00-11:00AM
 - 75 runners registered, anticipating more day of registrations
 - Bib pickup Friday night
- **5th and 6th Grade Committees**
 - These are committees for fundraising and organizing of events specific to 5th and 6th grade

- 5th grade Butter Braids & 6th grade Holiday Shop
- Cookie walk will probably be off the table again this year
- 5th grade parent volunteers are needed to learn how to do things for upcoming 6th grade year: i.e. yearbook, field day/mini graduation ceremony, send off gifts
- A meeting will be set up for 6th grade parents soon to make plans for the year

Next meeting : October 12th 7:00PM